

## November SIT Team Meeting Minutes

### A. Review school progress operating under the “new normal”.

1. Masks continue to be worn in all classrooms and passing times.
2. Masks have not been a major disruption to the learning environment at this point.
3. Cleaning supplies are replenished in classrooms each night.
4. Desks, floors and commonly used areas are sanitized each night.
5. Deep cleaning of all classrooms on P.D. days.
6. Lunch will continue to be eaten in the classroom based on state guidance.
7. Stable pods continue to be the reason we have not and hopefully will not face a shutdown.
8. New state playbook to be distributed to school districts soon.
9. The rotation of the daily schedule has started for the 2nd quarter. Mr. Palazzo will send out a monthly schedule with the rotation.

### B. Review of teacher work on state professional development days.

1. N.E. Base Camp learning modules
  2. R.I. Intensive Math Institute provides in service training for all math teachers.
  3. Achieve 300 & Ixl provide training to social studies, ela and science teachers.
  4. Team time to work on long range interdisciplinary units.
  5. Content level meetings to work on long range priority standards.
- C. Distance/Virtual strengths and needs.

### C. Academic Progress for the 1st Quarter

1. First quarter ended on 11/13/20.
2. Report cards will be available on 11/20/20.
3. Report cards will not be sent home in hard copy form.
4. Failure notices will be mailed home to ensure communication from school.
5. Students of the month will be recognized starting for 2nd quarter.

### D. P.B.I.S.- events to take place to engage students in the school community.

1. Nancy Riccardi- Spirit Wear/Calendar Fundraiser
2. Student Spirit week for both virtual and in person learners.
3. Football Fridays- a chance to show school spirit and unity.
4. School Store- cart to be pushed around during lunch times.
5. Bobcat Bracelets- to be given out by staff recognizing a good deed or effort.
6. Spirit Wear Fridays- BMS bobcat attire sold and worn on Fridays.
7. Holiday Hot Chocolate and cookies as a part of P.B.I.S.

E. Feinstein Thanksgiving food drive- final push

1. Feinstein will not be sponsoring a food drive.
2. Items donated will be used to create Thanksgiving baskets for needy Birchwood families.
3. Birchwood staff is donating the turkeys for the baskets.
4. We are still holding a school wide challenge to create a buzz, competition and school spirit.
5. Excess items will be donated to Stephen Olney foodbank.

F. Adopt a family for Christmas holiday.

1. Birchwood staff will adopt families in need for the holiday season.
2. Baskets will be made and distributed with gifts for the holiday season.

G. Family Engagement strategies.

1. Weekly family update sent from the principal.
2. Teams will send a weekly update on the happenings in the classrooms geared towards instruction and assessments.
3. P.T.O. will be restarted once the pandemic restrictions are lifted.
4. Principals will visit feeder schools in the spring of incoming 5th graders.
5. Middle School parents night will be held in person or virtually if required in the Spring of 2021.

H. School operating budget for 2021-2022 school year.

1. Review of expenditures and allocation of funds.
2. Review budget to be submitted to the finance department for the fiscal year 2021-2022.

I. For the good of the order.